



GOMBE STATE OF NIGERIA  
GOMBE GEOGRAPHIC INFORMATION SYSTEMS

## APPLICATION FOR DEED OF GIFT

Application Form for Private and Organisation Title Holder

This Form has to be submitted attached to the UCI or UCO Form with Details of the Donee. Proof of identity is required. Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Deed of Gift under R-of-O File Number:

1. Application Date:  Day /  Month /  Year 2. Application for:  Private  Organisation  Agent

3. Applicant Name:  Title /  Firstname /  Middlename /  Lastname 4. Phone:

### Details of the Donor, Details of the Transaction and Details of the Property

5. Name of Donor:  !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

6. Gender:  Male  Female 7. Date of Birth:  (for private) 8. Registration Number (RC):  if applicable (for organisation)

9. Nationality:  (for private) 10. State of Origin:  (for private) 11. Local Gov.:

12. House No:  (7) Street Name:  (Bauchi Road)

District:  (Metropolitan) City/Town:  (Gombe) State:  (Gombe)

Additional Address Information:  (Sabonlayi)

13. TIN:  Tax Identification Number 14. Phone:  15. Email:

16. Name of Donee:  !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

**It is required to fill and attache the UCI / UCO for the Donee to this Form and submit them together!**

17. Date of Will or Agreement:  Day /  Month /  Year 18. Will or Agreement signed by:

19. Property L.G.A.:  (Gombe L.G.A.) 20. District:  (Metropolitan) 21. Town:  (Gombe)

22. Property Location and / or Plot Number:

23. Purpose for which the Land is used:  24. Value of Improvement:

25. Demarcation of Plot:  the Plot is surveyed (Survey Data submitted)  the Plot is NOT surveyed and I need a Property Identification for my TDP (if your Plot is not surveyed please fill an Property Identification Form PIT)

26. Applicant Signature:

Type of Applicant	Processing Fee
Private Individual	1,000
Corporate / Company	1,000
Institutions (School, Church, Health)	1,000
Civil Society and Non Gov. Organisation (NGO)	1,000

#### PAYMENT

The Payment is not refundable and must be paid at GOGIS TSA Account.

**The Remita Retrieval Reference (RRR) & Receipt must be submitted together with the completed filled Application Form.**

#### APPROVED IDENTIFICATION

National ID Card; International Passport; Drivers Licence; Voter Registration Card.

#### Short Application Guidelines and Key steps in the processing of an application for Consent to Deed of Gift (GIF)

1. An R-of-O Title Holder who wants to apply for Consent to Deed of Gift must apply with this GIF form.
2. The Applicant (the Donor) must also complete a UCI/UCO form with the details of the recipient (Donee).
3. Payment for the Processing Fee must be made into the GOGIS TSA Account, Gombe State IGR.
4. The Remita Retrieval Reference (RRR) & Receipt needs to be submitted with the completed application form and the required documents (see details above).
5. If a new Offer of Terms and Conditions or C-of-O are required, the Donee must apply for a Replacement of Offer or fresh C-of-O with the RPL form.
6. The key steps in the Replacement process are described on the RPL application form - please refer to this form.

**(for more Information get the full Application Guidelines from GOGIS Customer Service or [www.gogis.gm.gov.ng](http://www.gogis.gm.gov.ng))**

Declaration:  
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

**GOGIS Helpline: 0916 349 6046 or 0916 456 1443**

Completed forms, evidence of payment and documents can be returned to:  
GOGIS Service Centre, GRA Drive.

