



GOMBE STATE OF NIGERIA
GOMBE GEOGRAPHIC INFORMATION SYSTEMS

APPLICATION FOR REPLACEMENT OF TITLE DOCUMENT

Application Form for Private and Organisation Title Holder

This Form has to be submitted attached to the UCI or UCO Form with Details of the Applicant. Proof of identity is required. Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Replacement of Document of R-of-O Number:

1. Application Date: Day / Month / Year 2. Application for: Private Organisation

2. Document to replace: "Fresh C-of-O" Certificate of Occupancy (note: this is not a CTC) New Offer of Terms and Condition for Right of Occupancy

3. Reason for Replacement: Power of Attorney Assignment Change of Name Deed of Gift Devolution Order

Other: _____

A) For replacement of Offer of Terms and Conditions (please write the Details from your Copy or Original Document)

4. Old Name on Title Document: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

5. R-of-O Date on Offer: _____ 6. Lease Term in Years: _____

B) For "fresh C-of-O" Certificate of Occupancy (please write the Details from your Copy or Original Document)

7. Commence Date of C-of-O: _____ 8. Registration Particulars of C-of-O: Registration No: _____ Page: _____ Volume: _____

9. Governors Sign Date of C-of-O: _____ 10. Registration Date of C-of-O: _____ 11. Lease Term in Years: _____

Details for the New Document

12. New Name for Title Document: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

13. Property L.G.A.: _____ (Gombe L.G.A.) 14. District: _____ (Metropolitan) 15. Town: _____ (Gombe)

16. Description of Location and /or Plot Number: _____

17. Purpose for which the Land is used: _____ 17. Value of Improvement: _____

18. Demarcation of Plot: the Plot is surveyed (Survey Data submitted) the Plot is NOT surveyed and I need a Property Identification for my TDP
(if your Plot is not surveyed please fill an Property Identification Form PIT)

Applicant Signature: _____ Phone: _____

Type of Replacement	Processing Fee
New Offer of Terms and Condition of R-of-O	20,000
Fresh Certificate of Occupancy	100,000

PAYMENT
The Payment is not refundable and must be paid at GOGIS TSA Account.
The Remita Retrieval Reference (RRR) & Receipt must be submitted together with the completed filled Application Form.
APPROVED IDENTIFICATION
National ID Card; International Passport; Drivers Licence; Voter Registration Card.

Short Application Guidelines

Title Holders who wants to have their old Offer of Terms and Condition exchanged into a new Offer with the new Terms and Conditions (new Name, new Landuse, new Plotsize, new Lease Term) or Title Holders who wants a Replacement of their old C-of-O to get a new (fresh) C-of-O in their Name or Title Holders who wants a Replacement for registered Transaction, can apply with this RPL Form. The Applicant must complete this form and the UCI / UCO Form. A Copy of the old Document to Replace must be submitted together with this Forms.
(for more Information get the full Application Guidelines from GOGIS Customer Service or www.gogis.gm.gov.ng)

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

GOGIS Helpline: 0916 349 6046 or 0916 456 1443

Completed forms, evidence of payment and documents can be returned to:
GOGIS Service Centre, GRA Drive.