



GOMBE STATE OF NIGERIA

EXECUTIVE ORDER NO. 012 OF 2023

ON PUBLICATION OF SPECIFIC INFORMATION ON OFFICIAL STATE WEBSITES

WHEREAS, the Government of Gombe State:-

- 1) finds it imperative to maintain an open-door policy in the administration of the State;
- 2) recognizes the importance of transparency and accessibility of information for its citizens and businesses;
- 3) is conscious of the fact that, for effective governance, there should be made available to the public key information specified hereunder on relevant official state website(s) for enhanced public awareness, continuous and constructive feedback;
- 4) knows that some State ministries, departments and agencies (hereinafter referred to as "MDAs") are Business Enabling Environment entities that need to publish for public use specified information on official websites for easy access by interested members of the public.

NOW THEREFORE, I, Muhammadu Inuwa Yahaya CON (Dan Majen Gombe), the Governor of Gombe State pursuant to the authority vested in me by the Constitution of the Federal Republic of Nigeria 1999, and all other powers enabling me in that behalf as Governor, do hereby order as follows:

1. The state MDAs listed the Schedule hereto are directed to, within 10 working days from the date of this Executive Order, publish the specified information provided in the column against their names in the said schedule on the following official websites:

i. gombestate.gov.ng;

ii. mof.gm.gov.ng; and

iii. dueprocess.gm.gov.ng

2. In addition to the information specified in the Schedule hereto, each MDA is also to publish the following information:

a) prescribed fees for services;

b) procedures to access services;

c) service level agreements [setting out the expectations between the service provider and the customer, the description of the products or services to be delivered, the single point contact for end-user problems and the metrics by which the effectiveness of the process is monitored and approved]; and

d) grievance redress mechanism [a platform through which citizens can send formal complaints to the government to express their dissatisfaction with public service providers and a grievance mechanism to be used by individuals, workers, communities, civil society organisations who are negatively affected by business activities and or operations.

e) The MDAs shall publish on the State website(s) advance communication rules of upcoming changes to the information on any of the items in (D) above and such changes shall

come into effect only after a minimum of 30days after the date of notice of the changes;

- f) The MDA shall provide contact information (telephone and email) which must remain functional during working hours.
3. The accounting officers of responsible MDAs shall ensure that the information published unfailingly; is regularly updated and easily accessible to the public.
4. Orders contained herein are to be strictly complied with without waiting for further or other directives on the same.
5. This Executive Order may be modified by the Governor when the need arises.
6. This Executive Order takes effect immediately.

Dated this ^{22nd} day of December, 2023


Muhammadu Inuwa Yahaya, CON.
(Dan Majen Gombe)
Governor,
Gombe State.

THE SCHEDULE

SN	INFORMATION TO BE PUBLISHED	RESPONSIBLE MDA
1	GUIDELINE TO STARTING BUSINESS IN GOMBE STATE	MISTRY OF TRADE,, INDUSTRY & TOURISM
2	GUIDELINE TO OBTAIN DRIVER'S LICENSE IN GOMBE STATE	MINISTRY OF WORKS, HOUSING & TRANSPORT
3	GUIDELINE FOR REGISTRATION AND ACTIVITIES IN THE WASH SECTOR IN THE STATE	GOMBE STATE WATER BOARD
4	GUIDELINES DOR ACQUIRING SURVEY LIFT, DEED PLANS, LAYOUT PLANS, MAPS AND OTHER SURVEY ACCESSORIES IN GOMBE STATE	GOMBE GEOGRAPHIC INFORMATION SYSTEMS
5	GUIDELINES FOR OBTAINING PERMIT, CONDUCT, STAHES AND COST OF ENVIRONMENTAL IMPACT ASSESSMENT	MINISTRY OF ENVIRONMENT, WATER RESOURCES AND FORESTRY